

Ethos author guidelines

Ethos is the ACT Law Society's quarterly journal.

The Law Society welcomes contributions of articles and case notes from members on a wide range of legal issues relevant to the ACT legal profession.

If you have any questions about *Ethos*, contact Nicole Karman on nicole.karman@actlawsociety.asn.au or 02 6274 0300.

Submitting an article outline

Ethos aims to publish practical and practice based information which is relevant to ACT solicitors. *Ethos* also publishes case notes covering ACT courts only. We accept articles between 800 and 5000 words in length.

Before writing an article or case note, prospective authors should send an outline of their topic (approximately 50-100 words) to Nicole Karman on nicole.karman@actlawsociety.asn.au. Outlines should summarise the topic, explain why it is important to ACT legal practitioners and note any legislation, cases, etc. to be referred to.

Article outlines are considered by our editorial team in order to achieve a good balance of articles and themes in each edition, and to avoid repetition of topics. We will let you know if your outline has been accepted for publication, and you'll then be advised of the deadline for sending your full article.

Once the article has been accepted for publication, we ask that you do not distribute the material to anyone else until it has been published in *Ethos*. Once it has been published in *Ethos* it may be reproduced elsewhere, with a note that the article was first published in the ACT Law Society's [edition and year] *Ethos* Journal.

Writing the article

When your article outline is accepted, you will be advised of the submission deadline, which will be four weeks prior to the expected publication date. *Ethos* is published times a year, in March, June, September, and December. Content deadlines are the beginning of the month prior.

Along with your article, please include:

- A short introductory abstract at the beginning of the document
- Your name, title, and employer as you would like it to appear in publication
- A short author biography at the end of the document
- An author photo

Articles may be edited to fit our house style. You will be sent an author proof prior to publication so you can approve any changes we make.

Article publication

Once your article is published, you will be sent a final copy of *Ethos*. You will also be sent a direct link to your article, for use on the web. You are free to distribute your article via this link.

On publication, the author is entitled to claim 1 CPD Unit for every 1000 words (up to 5 units per year).

